

BUILDING PERMIT APPLICATION
HURON COUNTY PLANNING, BUILDING & ZONING DEPARTMENT
 250 E. HURON AVENUE, COUNTY BUILDING, ROOM 102
 BAD AXE, MICHIGAN 48413
 PHONE: 989-269-9269 FAX: 989-269-3362

Date reviewed: _____
Permit #: _____
Permit Fee: _____
Method of Payment: _____
Receipt #: _____

1. JOBSITE & OWNER INFORMATION

Name of Owner/Agent: _____ Property I.D. # _____

Job Location: _____
 Street/ Road Name and No. Jurisdiction (township, village or city) Section No.

Located on the N S E W Side of Road (Circle one) Between _____ & _____ Rds

Owner's Mailing Address: _____
 Street/ Road Name and No. Post Office State Zip Code Phone # Cell #

2. CONTRACTOR/HOMEOWNER INFORMATION

____ Contractor
 ____ Homeowner Name: _____ Phone Nos. _____ Cell _____

Mailing Address: _____
 Street Post Office (city, village) State Zip code

Contractor Information: _____
 State License # State Registration # Expiration date Fed. I. D. # MESC #

3. TYPE OF JOB

A. Type of Improvement:

____ 1. New construction (Plans Required), i.e. new home, commercial building, detached garage, shed, etc.

____ 2. Addition to existing building (Plans Required) i.e. addition(s) to existing building, including attached garage.

____ 3. Remodel or Repair, i.e. change of use, wall of roof restructuring, fire damage, interior wall changes, etc.

____ 4. Re-roof _____ New Windows _____ New Siding

____ 5. Demolition. All material other than concrete must be removed from site.

____ 6. Other: Specify (fence, sign, etc.) _____

B. Use of Building, Required for All Projects:

____ 1. One Family detached dwelling _____ 2. Two Family dwelling (duplex)

____ 3. Multiple Family Structure (3 or More) Specify # of Units _____ 4. Garage (residential) Attached

____ 5. Garage (residential) Detached _____ 6. Other, i.e. storage building (personal storage) _____

____ 7. Agricultural Related Building-Exclusively for Farm-Related Use; Specify Use _____

Does work include additional bedroom or bathroom space: ____ Yes ____ No Number of bedrooms _____

____ 8. Mercantile _____ 9. Industrial _____ 10. Hospital/Industrial _____ 11. Church/Religion

____ 12. Office/Bank/Professional _____ 13. Auto/Vehicle Use _____ 14. Amusement

____ 15. Other; Briefly describe Commercial Use: _____

C. Foundation System (Check appropriate foundation type and attach design detail)

1. Crawl Space 2. Basement 3. Other **ATACH FOOTING AND FOUNDATION WALL PLAN**
 4. Pole Frame; **Attach construction plans for building.**
 5. Piers; **Attach plans for location, depth, placement of tie-down of piers for manufactured.**
 6. Slab on Grade; **Attach plans of building including foundation design.**
 7. Manufactured home foundation per plans from manufacturer; **Attach foundation plans from manufacturer.**

D. Type of Framing: 1. Wood 2. Masonry 3. Structural Steel 4. Other: Specify _____

E. Michigan Uniform Energy Code: Effective March 9, 2011—All building construction permitted after the effective date must comply with Part 10 (as amended) of the 2009 Michigan Uniform Energy Codes regarding insulation and other energy requirements.

F. Use Group and Construction Type: _____

G. Dimensions of New Construction:

Construction plans must be reviewed prior to issuance of building permit

Number of floors: _____ (include walkout basement as a floor)

	Length	Wide	Area	Wall Height
Principle Building Basement				
First Floor				
Second Floor				
Third Floor				
Fourth Floor				
Covered Porch First Floor				
Second Floor				
Open Porch First Floor				
Second Floor				

Height of Principle Building at Ridge: _____

	Length	Wide	Area	Wall Height
Garage or Shed First Floor				
Second Floor				
2 nd Garage of Shed First Floor				
Second Floor				

Height of Accessory Building to Ridge: _____

H. Estimated Cost of Improvements: _____

4. OTHER INFORMATION AND APPROVALS – Applicant must provide documents of other approvals

The following must be reviewed to issue Building Permit	Provide signature of review & attach documents
<p>A. ZONING APPROVAL: Required for all new construction and change of use Projects. Provide site plan & required information on Page 4 of this application. County zoned townships are: Bingham, Bloomfield, Dwight, Fairhaven, Gore, Grant, Hume, Lincoln, McKinley, Rubicon, Sheridan, Sherman, Sigel, and Winsor</p> <p>All other townships, villages & cities with separate zoning: Attach site plan and zoning approval.</p>	<p>Site Permit No. _____ Or attached zoning approval</p> <p>Reviewed by: _____</p>
<p>B. HEALTH DEPT. APPROVAL: Septic system & well approval required for new construction where municipal services are not available. Health Dept. must approve added bedroom space for existing homes on septic systems. Health Dept. must review food service uses prior to issuance of building permits.</p>	<p>Septic System Permit No. _____</p> <p>Well Permit No. _____</p>
<p>C. SOIL EROSION REVIEW: Review location of site. For sites where disturbed area will exceed one (1) acre and for all sites within 500 feet of water (lake, stream, county drain) a soil erosion permit is required.</p>	<p>Soil Erosion Permit No. _____</p> <p>Reviewed by: _____</p>
<p>D. FLOOD ZONE REVIEW: Review location of site relative to Flood Zone Maps. All sites located in "ZONE A" shall have cite and foundation elevation information attached. Flood Maps available for : Caseville township & village, Fairhaven Twp., Huron Twp., Lake Twp., Port Austin Twp., Rubicon Twp., Sebewaing Village</p>	<p>Check all sites located in listed municipalities</p> <p>Where property is located on rive or stream, refer applicant to DEQ's -- Joy Brooks @ 989-686-8025 Ext. 8364</p>
<p>E. HIGH-RISK EROSION AREAS: Caseville Twp., Lake Twp., Port Austin Village and Twp.—DEQ Permit is required for sites classified as "High-Risk Erosion Areas". See Maps File</p> <p>F. ENVIRONMENTAL AREAS: Caseville Twp., Fairhaven Twp., McKinley Twp., Rubicon Twp., Sebewaing Village and Twp. See Maps File</p>	<p>Refer applicant to DEQ's – Penny Holt @ 517-373-1952</p> <p>No construction in Environmental areas. Refer applicant to DEQ's – Martin Jennereth @ 517-335-3458</p>
<p>G. LAND DIVISION APPROVAL: For new parcels (without separate property I.D. number, land division approval is required prior to issuance of building permit.</p>	<p>Applicant is to contact their municipal assessor for land division approval. Refer applicants to Tax Mapping for property identification numbers.</p>

BUILDING DEPARTMENT STAFF MUST RECEIVE ALL REQUIRED INFORMATION ABOVE BEFORE ACCEPTING A BUILDING PERMIT APPLICATION. Incomplete applications will be returned.

Homeowner Permit Policy: The Michigan Licensing Law gives a homeowner an exemption to act as his/her own general contractor. The means that in the case of construction of a new home, addition, garage, remodeling/re-roofing, etc., a homeowner may obtain a building permit for the work, even though a contractor may be significantly involved. If you, the homeowner, choose to act as your own general contractor and secure the required construction permits, please be aware that you, the homeowner, assume the liability and responsibility that the licensed contractor would normally assume if he was securing the permit. The Huron County Building & Zoning Department (County of Huron) will not be responsible for any cause of action against an unlicensed contractor that you have hired to perform work under the permit you obtained. Contractors performing work under your permit, where said work exceeds \$600.00 in material/labor value, are required to be licensed in their trade by the State of Michigan. Homeowners should request evidence of such a license prior to contracting for improvements on their property. It is the homeowner's responsibility to have a complete understanding of the current construction code. Under a homeowner permit, the homeowner is responsible for correction of any code violation, even if the contractor or other person did the work under the permit you obtained. The homeowner may be liable for any injury which occurs on the job, whether it is to a builder's or subcontractor's employee. In the event of an occurrence beyond the builder's control, which causes the builder to be unable to complete the work, the homeowner will be legally responsible for completion of the job under the permit the homer obtained.

5. APPLICANT SIGNATURE AND AFFICAVIT OF UNDERSTANDING: I hereby certify that I an the owner of record of this property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on or with this application is accurate to the best of my knowledge. Section 23a of the State Construction Code Act of 1972, P.A. 230, MCL 125.152.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Applicant's Name (printed): _____

Applicant's Signature: _____

6. BUILDING DEPARTMENT VALIDATION—Permit cannot be issued without site visit and required signatures

Building Permit Fee: _____ Signature of Building Inspector _____
 Zoning Fee: _____ Reviewing Application: _____
 Flood Zone Fee: _____ Date: _____
 Plan Review Fee: _____ Site Visited By: _____ Date: _____

TOTAL FEE: _____

Reviewed by Director or Designee: _____ Date: _____

ZONING COMPLIANCE PERMIT & SITE PLAN FOR COUNTY ZONED TOWNSHIPS

HURON COUNTY PLANNING, BUILDING & ZONING DEPARTMENT
250 E. HURON AVENUE, COUNTY BUILDING, ROOM 102
BAD AXE, MICHIGAN 48413

PHONE: 989-269-9269 FAX: 989-269-3362

Provide a drawing below, or attach as a separate page, a Site Plan of your proposed project. The drawing must show all existing buildings on your property as well as the location and dimensions of the proposed construction. Indicate the distance new construction will be from all property lines, including the distance from the actual right-of-way line. Where applicable, the location of the septic system and well must be shown. The County Zoning/Site Permit is \$35.00; other fees may apply.

Name of Owner/Agent: _____ Property I.D. # _____ Parcel Size _____

Job Location: _____
Street/ Road Name and No. Jurisdiction (township, village or city) Section No.

Located on the N S E W Side of Road (Circle one) Between _____ & _____ Rds

Owner's Mailing Address: _____
Street/ Road Name and No. Post Office State Zip Code Phone # Cell #

Indicate North Direction

Zoning District & Description of Project _____

Setbacks: Front: _____ Side: _____ Side _____ Rear _____

Zoning Official Signature: _____ Date: _____

Permit not valid without authorized signature