



DAVID B. HERRINGTON
JUDGE OF PROBATE

HURON COUNTY PROBATE COURT
COUNTY BUILDING ROOM 206
250 E. HURON AVENUE
BAD AXE, MICHIGAN 48413-1395
PHONE: (989) 269-9944
FAX: (989) 269-0004

KAREN M. RUTKOWSKI
COURT ADMINISTRATOR/PROBATE REGISTER

You are to join a virtual courtroom proceeding with the **Huron County Probate Court** on _____ at _____

PLEASE NOTE: Participation in a Probate Court hearing may be done by attending in person or having the appropriate access and be knowledgeable to attend through ZOOM.

File name: _____

RE:

It is your obligation and responsibility to ensure you have the equipment and networking needed for a successful call. If you are unable to appear you must notify /fax the court at:

Phone: (989)-269-9944

Fax: (989)-269-0004

Technical Responsibilities: The court **does not provide technical assistance** for testing or troubleshooting. In addition, the court does not provide time during court proceedings to troubleshoot issues. It is your responsibility to insure that your connection works, before your court date.

Testing Windows, Apple, or Android devices: Directions for testing your device and networking prior to the proceeding can be found at <https://support.zoom.us/hc/en-us/articles/201362313-How-Do-I-Test-My-Video->

Technical Support: The court uses Zoom meeting services for the Virtual Court Room experience. If you are having TECHNICAL issues with your equipment you should review Zoom training and support materials at Zoom.us. Please understand Zoom is an independent service provider and will have NO knowledge of your court case or legal issues.

- The judge has full power over remote participants as if they were present in the physical court room.

Connecting to the Virtual Court Room at the time of the proceeding:

- **Tablets and Phones (Apple and Android):** **Install the free Zoom App from the App Store or Play Store prior to the call.**
- *****At the time of the call launch the Zoom app and following these directions:**

1. Enter meeting ID 4301787631
2. Type your full name in the box
3. Join
3. Join with video
4. Dial in
5. Call using internet audio.

****You are now in the meeting.**

Once hearing is over, hit "leave meeting".

- **Desktop PCs and Laptops :** Go to the Zoom Web Site (zoom.us). Click on "Join a Call". Join using Meeting
- **Your Desktop PCs and Laptops must have camera & audio availability.**
- **ID 4301787631; follow above directions.**

**Attention: Please call the Court at (989) 269-9944
if you are unable to use Zoom to participate in this Hearing.**